



Regulations and Guidance for applying the HKICNA Scholarship / Sponsorship

Aim:

To encourage members to further education and conduct research on infection control

Principles:

- 1 The Scholarship/Sponsorship is **NOT** intended to provide **FULL coverage** of costs and expenses to applicants. Successful applicants are expected to contribute part of those costs and expenses on their own.
- 2 Applicants are required to ensure that the HKICNA Scholarship/Sponsorship shall be their **SOLE and EXCLUSIVE source of financial subsidy** for the below event applied for.

Events for 2017 Scholarship / Sponsorship :

30th International Congress of Chemotherapy & Infection (ICC) 24-27 Nov 2017, Taipei

Who can apply?

Scholarships and Sponsorships are open to members with active HKICNA membership (Ordinary/Associate) for 3 or more years consecutively as of December 2016 and a fully paid-up membership for 2017.

The application and the amount granted is subject to HKICNA's sole decision and discretion, which is full and final.

1. **Scholarship** : granted to those with Successful acceptance of oral / poster presentation.
-Maximum HKD 8,000 per successful applicant.
2. **Sponsorship #:** Maximum HKD5,000 per successful applicant.

#Contribution : The successful applicant is required to complete the contribution to HKICNA in 2017 / 2018 as at the application form. For details, refer to the form.

Method for application:

Applicants are required to submit a completed standard application form to HKICNA.

Deadline for application: **28th July 2017**

The completed application form must reach HKICNA email: hkicna.hkicna@gmail.com on or before deadline.

Announcement of Results: **7th August 2017**

1. Confirmation of successful application will be notified by e-mail.
2. A list of all successful applicants will be posted on the HKICNA's website by Mid August 2017 and the September issue of newsletter 2017.

Reimbursement:

The HKICNA Council reserves its right NOT to approve reimbursement if ALL REQUIRED documents for APPLICATION for reimbursement have not reached HKICNA, within 30 days after the closing of the conference. The HKICNA also reserves the right to claim back the reimbursed amount if the contribution is found to be non-compliant:

For reimbursement, the documents required include :

1. **Original official receipt** of conference registration including original electronic version,
2. **Original official invoice** of Economy return air ticket and airport tax.
3. **Certified TRUE** copy of attendance certificate.
4. **Certified TRUE** copy of confirmation of presentation acceptance (**for scholarship only**)
5. **Original official invoice** of Hotel (Room charge and tax only) (**for scholarship only**)

The end